

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

Memo No. SUDA-14012(99)/3/2022-NULM SEC(SUDA)/7627

Date: 25.02.2022

**Tender Document for hiring of Fire Fighting Equipments for
STATE SWAYAMSIDDHA MELA 2022**

to

State Urban Development Agency

(Under Urban Development & Municipal Affairs Department, Govt. of W.B.)

for

STATE SWAYAMSIDDHA MELA 2022

Venue : Bidhannagar Mela Ground, Karunamayee, Salt Lake

25.03.2022 to 04.04.2022

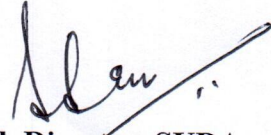
1. Invitation for Tender:

- a. Sealed tenders are invited by the **State Urban Development Agency** from reputed bonafide suppliers for supply of **Fire Fighting Equipments on hiring & Operators** in **State Swayamsiddha Mela 2022** on and from **25.03.2022** to **04.04.2022**.
- b. Only the parties having experience in supply of bulk **Fire Fighting Equipments** may download the Tender Documents from SUDA's official website www.sudawb.org and submit in the **DROP BOX** (only) the same with the relevant documents. Tenderers must furnish full data and information as required in this tender document.
- c. Award of work against the tender is at the sole discretion of '**State Urban Development Agency**.'
- d. Sealed Tenders shall have to be submitted to State Urban Development Agency by **05.03.2022 upto 05.00 PM** in presence of the representatives of the Tenderers who wish to be present.
- e. State Urban Development Agency reserves the right to accept or reject any or all tenders without assigning any reasons thereof and is not bound to award work to the lowest tenderer.
- f. Any form of canvassing shall be deemed as reason for disqualification.
- g. Any disputes will be attended within the jurisdiction of Kolkata.
- h. For any clarification you may contact Sri Soumen De, SMM-S&SI, NULM, SUDA on 7908015758

For and on behalf of State Urban Development Agency.

Place: Kolkata

Dt. 25.02.202


Addl. Director, SUDA

2. Instructions to Tenderers:

2.1 Eligibility & Qualification of the Tenderer

- i) Eligible Tenderers must have Registered office within West Bengal.
- ii) The bidders also should have experience of carrying out at least 1 (One) work (any Govt. mela) in last 5 (five) years, value of the work should not be less than **Rs. 40,000.00 (Rupees Forty thousand)** only.

(Submission of work orders relating to eligibility criteria is must)

- iii) Copy of PAN Card along with IT Return & Balance sheet for the last 3 financial year.
- iv) GST Registration Certificate.
- v) P.Tax and Trade License Certificate.

2.2 Rates and Quotes:

The rates quoted shall be inclusive of all taxes and duties as applicable as per the law.

The quoted rates shall be firm and shall not be subject to any change whatsoever.

Rates quoted will be inclusive of cost of hiring charges of the following firefighting equipment, Operator, Taxes, Duties & Delivery Charges what so ever.

Sl. No.	Name of the Equipment	Nos
1	Different type of Fire Extinguishers	80
2	Water Co2 type Fire Extinguishers capacity 50 liters with trolly type	05
3	Co2 type Fire Extinguishers capacity 4.5 kg.	05
4	Fire Bucket with stand	10
5	Fire Blater	02
6	Fire Hook	02
7	Fire Operator	02

Application should invariably be supported by the following documents :

- Authorization of the person signing the tender
- Eligible Tenderers must have Registered/Branch office within West Bengal.
- Done and supervised job at least 02 in State level in the last 5 financial years (Submission of work orders relating to eligibility criteria is must)
- Copy of PAN Card along with IT Return & Balance sheet for the last 3 financial year.
- GST Registration Certificate.
- P.Tax and Trade License Certificate
- The Tender Document- The original Tender Document shall be duly signed on all pages.
- Agency Details
 - Name of the person duly authorized to clarify, negotiate and finalize the tender along with telephone, e-mail and fax numbers.
 - No. of years in this field.
 - Details of past experience

N.B. : Signing of Tender : Persons tendering shall submit their Tenders duly signed on all pages. Signature will indicate acceptance of the contents of the tender papers. Corrections and alterations, if any, are to be signed.

- A. Tenderers should put all the documents in the sealed envelope addressed to the Director, **State Urban Development Agency, ILGUS BHAVAN, H-C Block, Sector-III, Salt Lake, Kolkata-700106**
- B. Each sealed cover shall be marked as **“Strictly Confidential – Tender for Fire Fighting Equipments in STATE SWAYAMSIDDHA MELA – 2022”**.

If the envelope(s) is/are not sealed and/or marked as instructed, application(s) shall be summarily rejected.

2.3 Time of submission

The tender must reach the office of the **State Urban Development Agency, ILGUS BHAVAN, H-C Block, Sector-III, Salt Lake, Kolkata-700106** by **05.03.2022** up to **05:00 PM**. **State Urban Development Agency** may, at its own, sole discretion, extend the deadline for submission of tenders by issuing an amendment in accordance in which case all rights and obligations of **State Urban Development Agency** and the tenderers, previously subject to the original deadline shall thereafter be subject to the new deadline as extended.

2.4 Opening of tenders:

The tenders shall be opened on **07.03.2022 at 01.00 PM** in presence of such representatives of the Tenderers who wish to be present.

2.5 Tenderers shall have to deposit earnest money amounting to **Rs. 2000.00 (Rupees Two thousand)** only through Demand Draft in favour of **State Urban Development Agency**. In case of failure, tenders shall be deemed invalid. The earnest money shall be automatically converted into Security Deposit for fulfillment of the Contract.

2.6 If the agency is selected, the Security deposite @ **10%** of work order value will be deducted from the running bill after adjusting the EMD amount.

2.7 Payment will be released only after due completion of STATE SWAYAMSIDDHA MELA 2022 on receipt of duplicate bills & due recommendation from Concerned Sub-Committee.

2.8 The Contractor shall comply with all the bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for the payment of all fees and other charges and the giving and receiving of all necessary notices, and inform the said compliance with bye-laws, payments made, notices issued and received.

2.9 Failure to accomplish tendered work within stipulated time and to the satisfaction of component authority shall invite penal measures, financial and/or otherwise as may be prescribed by competent authority.

2.10 The bidder has to submit valid 15 digit GST No. under GST Act 2017 along with his bid.

2.11 The Financial offer of the prospective qualified tenderer(s) will be considered only if the technical bid of the tenderer(s) is found qualified by Component authority of SUDA. The decision of the competent authority of SUDA will be final and absolute in this respect and no challenge against such decision will be entertained.

2.12 Tax invoice needs to be issued by the supplier for raising claim under the contract showing separately the Tax charge in accordance with the provision of GST act,2017 vide FD Memo No. 4374 dt. 13/7/17.

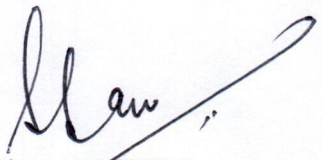
2.13 Mobilization advance will not be allowed.

2.14 Bid Documents are not transferable. All the tenderers must keep their offers valid for acceptance for a period of 90 days from the date of opening of tenders.

2.15 The accepting authority have the right to accept the lowest or any rate and also reserve the right to reject any part or in full or all tenders received and split up the work in different groups/phases without assigning any reason thereon.

2.16 **Award of Contract:**

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance/ Work Order.


Addl. Director, SUDA

TECHNICAL DATA SHEET

Name of the Tederer :
Address :
Head of the Organization :
Office Address :
Date of incorporation of the organization :
Nature of Organization (Proprietorship/Partnership/Pvt. Ltd. Limited)
Pan no

	Year	Client company	Event	Venue & location	Job value (in Rs.)	Work order from client	Photo enclosed (yes/no)	Awards won (Documentary evidence to be submitted)
Experience in last 5 years	2016-2017							
	2017-2018							
	2018-2019							
	2019-2020							
	2020-2021							

(Successful completion Certificate/work order to be attached herewith)

Signature with Office Seal

COST DATA SHEET

Name of the Tenderer :

Address :

Head of the Organization :

Sl. No.	Name of the Equipment	Nos.	Rate inclusive of all taxes and duties	Total Amount inclusive of all taxes & duties (Rs.)
1	Different type of Fire Extinguishers	80		
2	Water Co2 type Fire Extinguishers capacity 50 ltrs with trolley type	05		
3	Co2 type Fire Extinguishers capacity 4.5 kg.	05		
4	Fire Bucket with stand	10		
5	Fire Blater	02		
6	Fire Hook	02		
7	Fire operator	02		
			TOTAL=	

Signature with Office Seal